

Quality Policy Statement

Reeds Consulting Pty Ltd offer services in the professional fields of Land Surveying, Civil Engineering, Town Planning, Landscape Architecture and Development Consulting. As accredited service providers to VicRoads, Water Authorities, Municipal Councils, private clients and various infrastructure companies. Our expertise also extends to complementary fields of Project Management and Cartographic design.

Our commitment to clients extends to providing the very best possible quality in these services and projects to meet or exceed the requirements and satisfaction of our clients. To ensure these objectives, we have established an Integrated Management system to provide clients with the assurance that the services provided, and projects completed by Reeds Consulting Pty Ltd will be consistently of high quality and reliability.

Reeds Consulting Pty Ltd is committed to achieving the requirements set out in ISO 9001:2016 and continually improve our services, systems and processes. This will be accomplished through:

- The establishment and implementation of the Reeds Integrated Management System (RIMS) framework and associated documentation aimed at satisfying ISO 9001:2016, ISO 14001:2015, AS/NZS 4801:2001 and Client requirements;
- Monitoring, review and improvement of our systems through internal audits, management review, task and activity observation and management interaction;
- Reviewing and adjusting this Policy to ensure it remains relevant to our operations;
- Developing the skills and competencies of our personnel to improve company performance and delivery capability;
- Ensuring we utilise our resources, information and knowledge efficiently and effectively;
- Ensuring client satisfaction from project inception to completion;
- The development, implementation and continual review of management plans and procedures designed to meet the varied needs of our clients;
- Setting measurable, realistic objectives and targets and reporting on progress towards their achievement.
- Ensuring we satisfy all relevant Statutory and Regulatory requirements.

We are also cognizant of the inclusion of workplace health and safety and environmental considerations within this management system and have implemented AS/NZS 4801:2001 and ISO 14001:2015 standards to ensure this commitment. These policies are pursued in all our activities.

Our attitude to clients and other interested parties is one of fostering good relationships and meeting expectations. The full support of Top Management, our employees, suppliers and contractors are sought in actively pursuing this quest for quality and service.

BOARD OF DIRECTORS
REEDS CONSULTING PTY LTD

Authorised by: ALAN NORMAN Director

Signature: [Signature] Date: 15/08/2018